

ADOT Transportation Alternatives Program Project Eligibility Checklist

Eligibility

Review the checklist below to ensure your application/project is eligible for the ADOT TA Program. You must check at least one box in each section.

Eligible Location

AZ TA Program projects must be located outside of the Maricopa Association of Governments (MAG) and Pima Association of Governments (PAG) MPO planning area boundaries. See Map of Arizona's MPO and COG Regions.

For Tribal Governments with boundaries that fall both within and outside of the MAG and PAG MPO planning area boundaries, any project located within MAG or PAG boundaries would not be eligible for ADOT TA Program funds, but projects outside of MAG or PAG boundaries would be eligible. See Tribal Governments in Arizona with COG and MPOs.

Where is the project location?

- Outside of the Maricopa Association of Governments (MAG) and Pima Association of Governments (PAG) MPO planning area boundaries

Eligible Project Sponsor

What type of entity is the project sponsor?

- MPO
- COG
- County
- Local government
- Tribal government
- Regional transportation authority
- Transit agency
- Natural resource or public land agency with public entity sponsor
- School district, local education agency, or school with public entity sponsor
- MPOs that serve an urbanized area with a population of 200,000 or fewer
- Nonprofit organization may apply with public entity as project sponsor
- Any other local or regional governmental entity with responsibility for or oversight of transportation or recreational trails (other than a metropolitan planning organization that serves an urbanized area with a population of over 200,000 or a State agency) that the State determines to be eligible
- State of Arizona (if requested by an eligible public entity and agreed to by ADOT)

Eligible Projects

Which category or categories does your project type fall under?

- Archaeological activities relating to impacts from implementation of a transportation project
- Boulevards and other roadways largely in the right-of-way of former Interstate System routes or other divided highways
- Construction of turnouts, overlooks, and viewing areas
- Construction, planning, and design of on-road and off-road trail facilities for pedestrians, bicyclists, and other nonmotorized forms of transportation, including sidewalks, bicycle infrastructure-related projects and systems that will provide safe routes for non-drivers
- Conversion and use of abandoned railroad corridors for trails for pedestrians, bicyclists, or other nonmotorized transportation users
- Education Programs (transportation related)
- Electric bicycle infrastructure
- Environmental mitigation for stormwater management (related to highway construction or runoff), wildlife mortality, or habitat connectivity
- Historic preservation and rehabilitation of historic transportation facilities
- Inventory, control, or removal of outdoor advertising
- Planning Studies (Scoping)
- Recreational trail projects (including maintenance and restoration)
- Safe routes to school projects
 - Infrastructure
 - Non-infrastructure
- Safety Assessments
- Shared micro-mobility systems (not operational costs)
- Transit projects
- Vegetation management

Eligible Project Costs

Does the project/application include any of the following eligible project costs?

- Eligible non-infrastructure activities (e.g., educational programming)
- Planning/Scoping
- Design
- Construction
- Other items unavoidably required for the primary purpose of the project, which is to improve the efficiency and safety of travel, may be considered part of the eligible costs. These items may include utility relocation, sidewalks, ADA ramps and safety features.
- ADOT administrative fees

Ineligible Project Costs

Does the project/application include any of the following ineligible project costs?

- Right-of-Way acquisition
- Routine maintenance and operations or unscheduled work that is performed to preserve existing infrastructure, in reaction to an event (crash) or season (potholes), or for reoccurring attention (e.g., fence repair, culvert cleanouts, etc.)

- General recreation and park facilities, playground equipment, sports fields, campgrounds, picnic areas, pavilions, or other facilities that do not serve an eligible cost, costs incurred prior to date of finance authorization
- Utility relocation which is not directly and unavoidably caused by the TA Program project
- Promotional activities except as permitted under the Safe Routes To School (SRTS) (2 CFR 200.421(e)(3))
- None of the above

Right-of-Way

Does your project require a right-of-way acquisition?

- No, this project does not require right-of-way acquisition or right-of-way acquisition is already complete. (Projects can be considered if ROW is already acquired for the project, or if there is an agreement with the property owner/land management agency)

Local Match

How will the project sponsor meet the federally required local match requirement?

- The project sponsor is able to provide the 5.7% required local match
- The project sponsor is able to exceed the 5.7% required local match should project costs exceed the most recently submitted project cost estimate
- Tribal Government Project is located 100% on Tribal land, no local match required.

MPO/COG Coordination

Which of the following MPOs or COGs has the project sponsor coordinated with and received a letter of support from?

- Bullhead City Metropolitan Planning Organization (BHCMPO)
- Central Arizona Association of Governments (CAG)
- Central Yavapai Metropolitan Planning Organization (CYMPO)
- Lake Havasu Metropolitan Planning Organization (LHMPO)
- Flagstaff Metropolitan Planning Organization (FMPO)
- Northern Arizona Council of Governments (NACOG)
- Sierra Vista Metropolitan Planning Organization (SVMPO)
- South Eastern Arizona Governments Organization (SEAGO)
- Sun Corridor Metropolitan Planning Organization (SCMPO)
- Western Arizona Association of Governments (WACOG)
- Yuma Metropolitan Planning Organization (YMPO)
- Tribal Governments are encouraged to coordinate with the MPO/COGs, but the required letter of support will come from the route/facility owner:
 - Letter of support from the route/facility owner
 - Self-certifying letter that the project has no external jurisdictional coordination impacts.

Application Content

If your application contains each of the following, it is complete and ready to be submitted for ADOT screening review. See TA Guidebook for a description of each item.

- Designated Project Sponsor contact person and contact information
- Project Title
- Project Description
- Project Purpose and Needs Statements
- Project Phase

- Answers to Project Scope Question
- Estimated Project Cost (Budget)
- Completed ADOT Cost Estimate Form
- Federal TA Funding Request
- Local Match
- Organization(s) Providing Local Match
- Letter(s) of Commitment for Local Match
- Projected Project Completion Date
- Project Location
- In which community is your project located? (check all that apply)
- Plan alignment
- Community support (due with final application)
- Public outreach (due with final application)