

**Project Naming Guidance  
with examples**

The Project Title is primarily about the location of the project. It is the name that will be used for all ADOT and FHWA tracking of your project and those naming conventions are about location.

Do not include the type of work in your project title (unless there is no specific locational information); instead use the Project Description section to describe your project type of work.

- The Project Name should generally have the form of the “Route Number/Street Name”, “Termini 1” to “Termini 2”, in or near an appropriate City.
- Information shown in the Project Name should be information likely to be useful for persons not familiar with Arizona geography and/or likely to be found on common road maps – other route numbers, road or street names, streams and/or significant (named) washes, towns and cities, and political boundaries (county lines, city limits, National Forest boundaries, Indian Reservation boundaries, etc.).
- Significant cities or towns are especially desirable. When a project is not located in a city or town, use descriptions such as “near XXX City” or “north of XXX City”.
- Mileposts are acceptable, especially in conjunction with other location features, but less desirable when used alone. Except for the Interstate Highway System, milepost information is not widely known or available by anyone outside the immediate highway industry and consequently difficult to use.
- Common and widely understood abbreviations may be used. Abbreviations such as Rd, St, Ave, Blvd, Hwy, Frwy, Pkwy, and MP are acceptable. However, avoid unusual abbreviations (NCL for North City Limits) and abbreviations unique to Arizona (TI and UP are unique to Arizona).
- Avoid using County Names (US-89, MP 490 to MP 510 in Coconino County). Most Arizona counties are huge and do not provide a clear indication of location. However, it is useful and permissible to use county lines.

Project Phase	Examples
Planning & Educational Programming	Town of Thistle Safe Routes to School Study Thistle School District Bicycle and Pedestrian Safety Training
Planning, Scoping	Regional plan for multiuse trail system in Timber Valley.
Scoping, Design or Construction	<i>For multiuse path, bike lanes, etc only note the location termini along main road</i> Cougar Drive; First Ave to Market Street in Happy Town